

Pupil Guidance

In July, the government announced that all pupils will return to school in September. Circumstances have changed since March when we went into lockdown – the prevalence of coronavirus has decreased and the NHS test, track and trace system is up and running. Since this announcement we have worked hard to reduce any risks from coronavirus while ensuring that we deliver a high quality education for all.

When will school reopen?

Year Group	Thursday 3 rd September	Friday 4 th September	Monday 7 th September
7	All Day	All Day	Normal Curriculum Day
8	Not in	8.30am – 10.30am	Normal Curriculum Day
9	Not in	10.45am – 12.45pm	Normal Curriculum Day
10	Not in	1.00pm – 3.00pm	Normal Curriculum Day
11	Start 11.10am	All Day	Normal Curriculum Day

What time will I start and finish school?

To reduce contact between individuals and to maintain social distancing wherever possible there is a staggered start and finish time for every year group. Break and lunchtime will be at different times for Key Stage 3 and Key stage 4.

	Year 11	Year 10	Year 9	Year 8	Year 7
START	8.20	8.25	8.30	8.35	8.40
p1 (8.30 - 9.30)	p1	p1	p1	p1	p1
p2 (9.30 - 10.30)	p2	p2	p2	p2	p2
Break/Form (10.30 - 10.45)	Break	Break	Form	Form	Form
Break/Form (10.45 - 11.00)	Form	Form	Break	Break	Break
p3 (11.00 - 12.00)	p3	p3	p3	p3	p3
p4a/Lunch (12.00 - 1.00)	Canteen 12.00	Canteen 12.30	P4	P4	P4
p4b/Lunch (1.00 – 2.00)	P4	P4	Canteen 1.40	Canteen 1.20	Canteen 1.00
p5 (2.00 - 3.00)	p5	p5	p5	p5	p5
FINISH	2.50	2.55	3.00	3.05	3.10

What lessons will I have?

You will continue to have all subjects as usual. Year 7, 8 and 9 will stay in the same classroom in the same class for most lessons. Year 10 and 11 will stay in their 'zone' for most lessons – this is to ensure option subjects can be followed. Teachers will move from class to class to avoid pupils having to move from room to room. This will reduce the number of pupils on the corridor so social distancing can be maintained. Classrooms are set up with tables facing the front and the teacher will be 2m apart from pupils as much as possible.

How will mixing of year groups be reduced?

Year groups will remain in their year group 'bubble' as much as possible. Start, break, lunch and finish times are staggered and every year group has a 'zone' within school where they will have most lessons to reduce movement on the corridor and from room to room.

What about practical subjects?

Practical subjects will still be taught in specialist areas. There will be some adjustments to activities.

Will I get changed for PE lessons?

No – the changing rooms will not be used. You should wear your PE kit to school on the days you have a PE lesson.

What about equipment?

Bring all your own equipment – you will not be allowed to share with other pupils.

What about uniform?

You should wear full school uniform and follow all our uniform rules. On a PE day you should wear your PE kit.

Travelling to and from school

Walking, cycling or getting a lift from someone in your household is advised and public transport should be avoided. Groups should not congregate on the way to or from school and social distancing should be maintained as much as possible.

School Bus/Public Transport

The school buses will run as usual but will arrive at school slightly earlier. A bus timetable will be available for September. You should sit with or near pupils from your own year group on the bus.

Face coverings or a mask should be worn on the school bus (where there is a risk of close contact with others from other year group bubbles) and on public transport. When using a face covering you:

- should not touch the front of your face when wearing or when removing them.
- must sanitise or wash your hands on arrival to school and
 - dispose of temporary face coverings in a covered bin or
 - place reusable face coverings in a plastic bag to take home
- must use hand sanitizer before entering the classroom.

Hygiene measures

All pupils will use hand sanitiser on entry and exit and you will be encouraged to wash hands or use hand sanitiser regularly throughout the day.

- Everyone should follow respiratory hygiene – catch it, bin it, kill it
- Hand sanitiser, anti-viral wipes, cleaning spray and tissues will be available in every classroom.
- All used areas will be deep cleaned each day and cleaning will take place during the day such as cleaning surfaces, door handles, equipment and toilets.

Break and lunchtime

Every year group will have a designated outside space so they can remain within their year group bubble. The canteen will not be open at break so pupils will need to bring a healthy snack and drink.

Staggered lunch times will take place for each year group – we do encourage pupils to bring a packed lunch where feasible. Free school meals will continue as normal.

Toilets

Year 7 will have their own designated toilet block. All other toilet blocks will be in use for all other pupils. These will be regularly cleaned and staff will monitor their use to prevent large numbers at break and lunch time.

Can I use my locker?

Lockers will not be in use to reduce the risk of infection and mixing of pupils.

Will there be assemblies?

No – gathering of large groups should be avoided.

What if I have coronavirus symptoms?

You should **NOT** attend school and your parent needs to book a test for you. If you test positive you will need to provide details of anyone you have been in close contact with. Household members should also self-isolate.

Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via 119 for those without access to the internet.

The outcome of the test should be reported to school as soon as it is received.

What is the test is negative?

If the test is negative and you feel well you should return to school.

What is the test is positive?

You should follow the 'stay at home, guidance for household with possible or confirmed coronavirus infection' and must self-isolate for at least 7 days from the onset of symptoms and should only return to school if you do not have symptoms (other than a cough or loss of sense or smell). If you still have a temperature you should continue to self-isolate.

What if I develop coronavirus symptoms during the school day?

If you experience and persistent cough, high temperature or a loss of taste or smell then you should tell a member of staff. If well enough you will be asked to go to the office where you will wait in the medical room and your parent will be contacted to come and collect you.

What is I feel unwell or need first aid?

If you feel unwell follow the usual procedure and tell your teacher. In the unlikely event that first aid is required you will be asked to go to the office to see a first aider.

What if I have a medical condition?

Most people who were shielding due to a medical condition have been told they no longer need to do so from the 1st August. If you were told to shield and remain under the care of a specialist health professional your parent or carer needs to seek their advice prior to you returning in September.

What should I do if I am worried or upset?

You will be given information about what support is available at the start of term. A member of SLT and other support staff are available every day to help if you want to speak to someone.